

**JEFFERSON COUNTY PARKS COMMITTEE MINUTES  
320 SOUTH MAIN ST, JEFFERSON WI 53549  
ROOM 202**

**JANUARY 9, 2012 at 1:00 p.m.**

Committee: Glen Borland-Chairman, Paul Babcock, Rick Kuhlman, Steve Nass, Augie Tietz

1. Call the Meeting to Order - The meeting was called to order by Chairman Borland at 1p.m.
2. Roll Call

Committee members present included: Borland, Babcock, Kuhlman and Tietz. Nass absent. Others Present: Joe Nehmer, Kevin Wiesmann, John Molinaro, Gary Petre, Phil Ristow, Jane Stanger, Jan Roou, Sgt. Weber and Capt. Scott.

3. Certification of Compliance with the Open Meetings Law – In Compliance
4. Review of the Agenda – Approved
5. Approval of November 7 and November 30, 2011 Meeting Minutes

**Motion made by Borland, seconded by Tietz, to approve the December 5, 2011 meeting minutes; motion approved.**

6. Public Comment - none
7. Communications
  - a. Dog Park: Stanger informed the committee on donations received for 2012 for the Dog Park.
  - b. Quirk Foundation: Tietz informed the committee what the grant from the Quirk Foundation is being used for.
  - c. Biking: A \$250 donation was received for the bike trails.
  - d. Fort Modern Woodmen Sets Dog Park Fundraiser: Nehmer announced \$3,000 was raised for the Dog Park by Modern Woodmen for this event.
  - e. To Honor Veterans
8. Discussion and possible decision on request to lease Carnes Park farmland for longer than 3 years.

Ristow discussed a request from the renter to extend the Carnes Park farmland lease agreement contract to 4 years instead of 3 years. The committee discussed the request.

**Motion made by Kuhlman to leave the lease agreement contract at 3 years, seconded by Tietz, motion approved.**

9. Discussion and possible decision on Glacial Heritage Area

Nehmer distributed copies of the GHA 2011 Workplan, the activities and status. Also, the January agenda for the GHA Implementation Team was presented.

10. Discussion and possible decision on Supervisor Walt Christensen's request to change park ordinance to allow nighttime riding on bike trails (Section 8.11 Park Hours – Ordinance 2006-09)

Nehmer discussed Supervisor Walt Christensen's request to change the park ordinance to allow nighttime riding on bike trails. A lengthy discussion occurred. It was recommended the Parks Department do research on how other counties handle their bike trails and the committee will revisit the item at their February Parks Committee Meeting.

11. Discussion and possible decision on 2012 budgeted purchase of replacement vehicle through state contracted vendor

Wiesmann informed the committee of the purchase of the replacement vehicle through the state contracted vendor which was approved in the 2012 budget. It was determined no motion was needed since the vehicle was already budgeted for 2012.

12. Discussion and possible decision on revised 2012 Park Shelter/Site Rental Agreement

Stanger presented revisions of the shelter rental agreement for 2012.

**Kuhlman motioned to refund shelter deposit if cancelled at least 30 days before date of reservation; less than 30 days, renter will forfeit their deposit. If the shelter is re-rented, the deposit will be refunded. Reservations will be available for current year and following year, Kuhlman/Babcock, motion carried.**

13. Endowment update

Nehmer reported an attorney dropped off a check from a Fort Atkinson resident for the endowment. The attorney has also apprised us of the fact that he had a will for a client where the client would be leaving a substantial donation to the endowment. It was suggested we send a short letter and copies of our Endowment Brochure to local attorneys who do estate planning.

14. Set Tentative Meeting Date/Time

The next meeting is scheduled for Monday, February 6, 2012 at 1 p.m. in room 202. Borland will not be in attendance. March meeting will be held on March 5<sup>th</sup>.

15. Adjourn

**Motion made by Kuhlman, seconded by Tietz, to adjourn at 2:10 p.m. Motion carried.**